

AO Spine International Board AO Spine Research Commission Chairperson

Job Description March 2020

AO Spine Searches: A highly motivated individual with a track record in carrying out and managing basic, translational, and/or clinical research at an international level. The successful applicant, together with the research commission members, would be expected to build and manage research activities and teams for AO Spine. The applicant needs to be able to work in a multi-cultural environment and is expected to have the vision to lead AO Spine Research to set new standards and position AO Spine as an academic leader in spinal research.

Position: AO Spine International Board Member – Research Commission Chairperson
Function: Chairperson AO Spine Research Commission
Territory: Global
Reporting to: Chairperson AO Spine International Board (AOSIB)

Term: 1 year as Chairperson Elect + 3 years as Chairperson (single term) + 1 year as Past Chairperson

As Chair Elect: 1 July 2020 to 30 June 2021

As Chair: 1 July 2021 to 30 June 2024, sitting on the AOSIB

As Past Chair: 1 July 2024 to 30 June 2025

- Responsibilities:**
- To represent AO Spine Research on the AO Spine International Board
 - To chair the AO Spine Research Commission (AOSRC)
 - Collaborate with the Executive Director and Research Manager for all tasks
 - To manage the AO Spine Research Commission under the agreed guidelines, policies, and budgets
 - To delegate tasks and projects to the appropriate members – Commission, Committee, Taskforce
 - To conduct Commission meetings in an efficient and effective manner
 - To sign and distribute minutes of Commission meetings to all relevant parties
 - To ensure an effective and efficient collaboration with AO ITC ARI and 3rd parties in order to deliver the agreed studies
 - To collaborate and support the activities of the AO Spine Regional Officers on commission-related projects or upon request
 - To develop and communicate a research strategy and roadmap approved by the AOSIB
 - To be accountable for the performance of AO Spine International's clinical research programs and oversee the performance of the AO Spine Knowledge Forums
 - To be accountable for the collective performance of AO Spine's translational research programs:
 - Strategy, applications, external peer-review process, funding, results, contracts, and intellectual property
 - To oversee the measurement and communication of relevant KPIs and AO Spine's research metrics

- To collaborate with AOSI Commission heads to leverage resources and optimize performance
- To take active leadership to maintain the prestige of the Global Spine Congress
- To oversee and quality control the performance of AO Spine's research service teams
- To identify new funding streams and competencies to support AO Spine research activities
- Ensures objectivity and transparency in research
- Ensures that accepted principles of ethical and professional conduct are followed
- To represent AO Spine at the AO Foundation R&D Platform to ensure research collaboration with other AO research bodies

Eligibility:

- AO Spine Member; and
- Current or past members of:
 - any AO Spine Commission (Research, Education, Community Development), or
 - any AO Spine Knowledge Forum Steering Committee (Trauma, Tumor, Deformity, Spinal Cord Injury, Degenerative); or
- Past member of AOSIB two years after they last served on the board; or
- Member Representative after end of term

Requirements:

- A well-published, experienced, and well-connected surgeon researcher
- Holds an academic position at a university, hospital, or recognized academic institution
- Strong research reputation:
 - possesses a track record in academic research in the field of spine
 - has a strong understanding of research methodology, principles, and ethics
 - possesses a track record of being a principal investigator or co-investigator on multi-center clinical or basic research studies
 - has published in recognized peer-reviewed scientific spine or other medical/scientific journals. Must have a record of being first or last/senior author
 - possesses a track record in teaching and mentoring others in research
- Knowledge and experience in research grant processes and critically reviewing applications
- Documented experience in building highly motivated teams and strong research platforms:
 - Basic or translational research
 - Clinical research
- Good international reputation within and outside of AO Spine
- Good project management skills
- Able to work in multi-cultural environments and engage others
- Excellent communicator, listener, and diplomat
- Good command of English (written and spoken) - mandatory
- Highly motivated to build and manage research programs for AO Spine

- Prepared to volunteer 1–2 days per month for research actions and attend the AOSIB, AOSRC, and AO R&D Platform meetings and the Global Spine Congress (approx. 15–20 days per year)
- The successful candidate must have a flawless record of ethical and professional conduct. If any candidate wishes to apply, but has had a complaint made against them, they must fully declare the nature of the ethical complaint or investigation, and if applicable, submit the full report into that case/those cases to the AO ethics committee for further consideration

Remuneration: As per AO Foundation Guideline